

# LYNCHBURG CITY COUNCIL

## Agenda Item Summary

MEETING DATE: **April 13, 2004**

AGENDA ITEM NO.: 5

CONSENT: **X**

REGULAR:

CLOSED SESSION:

(Confidential)

ACTION: **X**

INFORMATION:

ITEM TITLE: **Educational Support Special Initiative Grant**

RECOMMENDATION: Amend the FY 2004 City/Federal/State Aid Projects Fund and appropriate \$5,632, fully reimbursable, for the Educational Support Special Initiative Grant.

SUMMARY: The Virginia Department of Social Services has allocated funding for the Educational Support Special Initiative Grant to enable youth ages 16 to 21 to receive the education, training, and services necessary to obtain employment.

The grant will be used to pay toward college tuition and fees, room and board, and an allowance for books and supplies. No funds will be distributed directly to the youth. Direct payments will be made to institutions, book stores and other related facilities.

PRIOR ACTION(S): Finance Committee, April 6, 2004, information item

FISCAL IMPACT: 100% reimbursement from the Virginia Department of Social Services

CONTACT(S):

Diana C. Trent 455-5787 Director of Human Services  
Tamara Rosser 455-5794 Human Services Department Council Report Coordinator

ATTACHMENT(S): Resolution  
Award Letter

REVIEWED BY: lkp

Resolution

BE IT RESOLVED that the FY 2004 City/Federal/State Aid Projects Fund is amended and \$5,632 is appropriated, with full reimbursement from the Virginia Department of Social Services, for the Educational Support Special Initiative Grant.

Introduced:

Adopted:

Certified:

\_\_\_\_\_  
Clerk of Council

053L



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF SOCIAL SERVICES

November 24, 2003

Lynchburg Division of Social Services  
Mr. Mark Johnson, Director  
2210 Langhorn Road  
Lynchburg, VA 24501

Dear Mr. Johnson:

Thank you for your Application for Funding for the Education and Training Vouchers (ETV) Program and for your interest in providing these funds to the eligible youth in your agency. We are pleased to inform you that your Fiscal Year (FY) 04 Application for the ETV Program has been approved and you have been awarded a total amount of \$5,632.00. Your award is broken down in the following manner:

The number of foster youth enrolled in:		
An institution of higher education	2	\$2,048.00
Anticipated number of new students for 2 <sup>nd</sup> semester	2	\$1,024.00
Anticipated number of students for summer semester	5	\$2,560.00
<b>GRAND TOTAL</b>		<b>\$5,632.00</b>

### Method of Reimbursement:

For FY 04, all ETV reimbursements will be processed through LASER. Budget line 86101 (Purchase of Services) will be used for ETV allocations ONLY. Virginia's ETV Program will not allow reimbursement for local agencies' administration expenses.

### Program Reporting Requirements:

The ETV Program requires that you submit a copy of every completed and approved student application along with copies of pertinent supporting documents and signatures to Debbie Tomlinson, Independent Living Program Specialist, at the following address: Virginia Department of Social Services, 7 North Eighth Street, Richmond, VA 23219-3301. Please process student applications as soon as possible. Approved student applications must be submitted within two weeks after approval. All information needed for State reporting purposes will be compiled from the student applications.

If you have any questions concerning your ETV allocation, please feel free to call Debbie Tomlinson, at (804) 726-7579, or me at (804) 726-7576. We appreciate your support of the Independent Living Program.

Sincerely,

*Letha Moore-Jones*

Letha Moore-Jones  
Independent Living Coordinator

C: Ms. Sarah Jane Henderson  
Independent Living Coordinator

Mr. Vincent Jones  
Independent Living Coordinator Supervisor